



Giving Hope Today

## **Employment Opportunity**

### **The Salvation Army Community Services (Calgary)**

#### **Client Service Worker**

Location: Calgary – Downtown

Position Type: Regular Full-time

For more than 130 years, The Salvation Army has had the privilege of serving vulnerable people in communities across Canada. Last year, we helped over 1.7 million people. The Salvation Army not only provides the necessities of life such as food, clothing and shelter, but our programs address needs such as addictions, language barriers, loneliness, unemployment and family challenges. Our services continually adapt to meet emerging needs.

At work in more than 400 communities across the country, The Salvation Army has grown to become one of Canada's largest non-governmental providers of social services. An organization that has people at the core of its mission, they have taken unprecedented measures during COVID-19—altered their programs and service delivery—to ensure that those who rely on them for help stay healthy and safe.

#### **Mission and Core Values**

The Salvation Army exists to share the love of Jesus Christ, meet human needs and be a transforming influence in the communities of our world.

Our values underpin all that we do:

**Hope:** We give hope through the power of the gospel of Jesus Christ.

**Service:** We reach out to support others without discrimination.

**Dignity:** We respect and value each other, recognizing everyone's worth.

**Stewardship:** We responsibly manage the resources entrusted to us.

#### **Position Summary**

Provides basic needs and guidance to those that find themselves homeless by providing a positive, respectful and safe environment. Staff will support each person by encouraging healthy life skills and choices, so each person can experience success in moving back into the community and out of the shelter systems.

#### **Hours/Schedule**

This position is Regular Full-Time 40 hours per week; Tuesday to Saturday – 11:00 p.m. to 7:30 a.m.

#### **Key Responsibilities**

Providing day-to-day support for the clients

Obtaining Information and preparing reports or case histories on clients

Appraising client's needs or eligibility for specific services

Maintaining statistics and preparing monthly reports

Liaising with other social agencies and health care providers involved with clients  
Administrative, office and housekeeping activities

## Required Competencies

Two years college diploma plus certification/training or specialized courses in addiction studies  
Minimum one year of experience performing similar work and/or working with a marginalized client population  
Experience in case management  
Proficient in computer use, including Microsoft Office and database(s).  
Ability to work under pressure in a fast paced and highly challenging front line environment  
Possess problem solving, decision-making and critical thinking skills  
Excellent oral and written communication skills  
Intermediate Computer Skills  
Ability to work under pressure in a fast paced and highly challenging front line environment  
Desire to support the mission and core values of The Salvation Army  
A satisfactory Police Information Check (PIC) with Vulnerable Sector search  
Required to complete Armatus Abuse Training, Emergency First Aid/CPR and other required Health and Safety training

*Position will remain posted until the right candidate is found.*

**Please apply by sending a resume to: [hrresumes@salvationarmycalgary.org](mailto:hrresumes@salvationarmycalgary.org) and in the email subject line please include the Competition # **ARP010121NS1** of the position for which you are applying or click on [https://www.indeedjobs.com/the-salvation-army-93f2e00/hl/en?cpref=JXWAtnzf3XW5aRnY2g\\_zoikN87qYWwuQGAvpq64qmS4](https://www.indeedjobs.com/the-salvation-army-93f2e00/hl/en?cpref=JXWAtnzf3XW5aRnY2g_zoikN87qYWwuQGAvpq64qmS4) to apply directly on indeed.**

*In accordance with The Salvation Army policy and legislated requirements, employment is conditional upon the verification of credentials and completion of a background check.*

The Salvation Army will accommodate candidates as required under applicable Human Rights Legislation. If you require a disability related accommodation during this process, please inform us of your requirements.



Imagine Canada believes that charities and non-profits have a responsibility to be innovative, transparent, accountable, ethical and well-governed.