



Giving Hope Today

Employment Opportunity

The Salvation Army Community Services (Calgary)

Program Aid

Location: Calgary – Downtown

Position Type: Regular Part-time

For more than 130 years, The Salvation Army has had the privilege of serving vulnerable people in communities across Canada. Last year, we helped over 1.7 million people. The Salvation Army not only provides the necessities of life such as food, clothing and shelter, but our programs address needs such as addictions, language barriers, loneliness, unemployment and family challenges. Our services continually adapt to meet emerging needs.

At work in more than 400 communities across the country, The Salvation Army has grown to become one of Canada's largest non-governmental providers of social services. An organization that has people at the core of its mission, they have taken unprecedented measures during COVID-19—altered their programs and service delivery—to ensure that those who rely on them for help, stay healthy and safe.

Mission and Core Values

The Salvation Army exists to share the love of Jesus Christ, meet human needs and be a transforming influence in the communities of our world.

Our values underpin all that we do:

Hope: We give hope through the power of the gospel of Jesus Christ.

Service: We reach out to support others without discrimination.

Dignity: We respect and value each other, recognizing everyone's worth.

Stewardship: We responsibly manage the resources entrusted to us.

Position Summary

Reporting to the Men's Residential Manager, the Program Aid supports our client service team by packing up and storing client belongs, as well as managing belongs left at our facility and prepares laundry for the central laundry service.

We are seeking someone who has a passion for helping, despite the Covid-19 pandemic, and is available to start immediately.

Hours/Schedule

The position is 16 hours per week Friday and Saturday from 7:00 AM to 3:30 PM.

Key Responsibilities

Strips resident bedding and collects linens, after residents vacate rooms, and gives the laundry to the central laundry service

Conducts resident room inspections, as required, when residents vacate and reports any health or safety issues.

Packs up and stores resident gear/belongings, as well as disposes of gear left behind by residents.

Monitors resident room occupancy and reports daily pack-up statistics.

May perform attendant duties and light housekeeping in the public laundromat.

Performs other related activities asked of by the manager.

Required Competencies

High school diploma.

One year of experience performing similar work or working with a vulnerable client population.

Familiar with cleaning and maintenance procedures.

Able to work within a diverse population including with those experiencing strong emotions, distress, trauma and fear.

Able to work within a team and independently.

Able to lift up to 20 pounds.

Position will remain posted until the right candidate is found.

Please apply by sending a resume to: hrrsumes@salvationarmycalgary.org and in the email subject line please include Competition # MRS010820 or apply through Indeed https://www.indeedjobs.com/the-salvation-army-93f2e00/hl/en?cpref=JXWAtnzf3XW5aRnY2g_zoikN87qYWwuQGAvpq64qmS4

In accordance with The Salvation Army policy and legislated requirements, employment is conditional upon the verification of credentials and completion of a background check that includes a Police Information Check.

The Salvation Army will accommodate candidates as required under applicable Human Rights Legislation. If you require a disability related accommodation during this process, please inform us of your requirements.



Imagine Canada believes that charities and non-profits have a responsibility to be innovative, transparent, accountable, ethical and well-governed.