

# VOLUNTEER OPPORTUNITY

The Salvation Army  
Community Services (Calgary)



POSITION:

**MRS – Laundromat Client Assistant**

LOCATION:

Centre of Hope  
420 – 9<sup>th</sup> Avenue SE  
Calgary, AB T2G 0R9

## POSITION DESCRIPTION & RESPONSIBILITIES:

We are seeking volunteers who are available to volunteer in our laundromat program and give a minimum of a 4 hour shift. Shifts are available days, evenings, or weekends. Volunteers through this work can be involved in influencing lives by providing compassionate and nonjudgmental service.

Specific duties volunteers will complete are:

- Dispense soap, fabric softener sheets and bleach to Clients/Non Clients using the machines
- Assist Clients/Non Client with the operation of washers and dryers
- Monitor loads to ensure no items containing tar or similar substance are allowed into the machines
- Wipe down machines inside and out at the end of the shift
- Assist with cleaning machine area floors and washroom at the end of each shift
- Monitor supply inventory and notify supervisor if product needs to be ordered
- Notify supervisor of any service problems regarding machines or facility
- Maintain a safe environment for all Clients and Non Clients.
- In the event a problem occurs contact Security immediately

## CERTIFICATION OR EDUCATION REQUIRED:

- General volunteer orientation provided
- Experience providing customer service
- WHMIS training an asset
- NVCI training an asset

## REQUIRED SKILLS & INTEREST:

- Good customer service skills
- The ability to establish rapport with people of all ages and backgrounds
- Responsible and motivated
- Awareness and support of The Salvation Army Community Services (Calgary) Mission and Values

**SCHEDULE:** Shifts are a minimum of 4 hours.

Wednesday to Friday:

- 9:00 am to 1:00 pm
- 12:30 pm to 4:30 pm
- 4:00 pm to 8:00 pm

Saturday & Sunday:

- 9:00 am to 1:00 pm
- 12:30 pm to 4:30 pm

**IF YOU ARE INTERESTED PLEASE CONTACT:**

E-mail: [mary.thompson@salvationarmycalgary.org](mailto:mary.thompson@salvationarmycalgary.org)

Or Call: 403-410-1157

The Salvation Army exists to share the love of Jesus Christ, meet human needs and be a transforming influence in the communities of our world. Each position contributes to the mission of The Salvation Army.