



Giving Hope Today

Employment Opportunity The Salvation Army Community Services (Calgary)

Facilities Technician, Team Leader

Position Type: Regular Full Time – 40 hours per week

Location: West Campus, Calgary

Position Summary

This position is part of a team that provides a safe and comfortable building environment for clients and staff including assisting with the maintenance of the building exterior and interior, physical plant, all building systems, and the surrounding grounds, as well as provides sanitation and cleaning. In the absence of the Facilities Supervisor, assumes responsibility for prioritizing daily tasks of the team.

Hours/Schedule

Regular Full Time - 40 hours per week; Thursday to Monday 9:00 am to 5:30 pm. *Hours could change and evenings may be required.*

What you will be doing in your role

- Complete assigned facility work-orders for repairs, maintenance, and preventative tasks thoroughly.
- Complete regular review of the condition of the facility, timely basis, in conjunction with the supervisor.
- Conduct required readings on heating plant and HVAC equipment, including logging pertinent data in logbooks, in conjunction with the supervisor, per schedules.
- Complete adjustments and required repairs, as assigned or by following instructions, to Salvation Army standards and in accordance with maintenance procedures.
- Clean, maintain, and service equipment and tools; perform maintenance on small engines.
- Ensure the external property is in a safe and clean condition, in all seasons, for pedestrians and vehicles, by removing snow and ice from sidewalks and parking lots, cleaning sidewalks and removing litter.
- Maintain the grounds in a tidy and clean condition by mowing lawns, raking and weeding, pruning shrubs and trees, watering, lawns and shrubs/trees, cleaning eaves.
- Safely operate all assigned company vehicles and related equipment.
- Complete custodial tasks in accordance with Custodial Standard Operation and Safety; maintain and keep organized, supplies required for site operation; take inventory count, as assigned by the supervisor.
- Complete daily logs and required records for all maintenance, groundskeeping and custodial tasks.
- Oversees the team when the supervisor is not on-site; decides on priorities in the absence of Supervisor.
- Responds to after-hours building emergency calls if the supervisor is not available.

Required Education, Experience and Competencies

- Completed High School Diploma or equivalent.
- Valid Class 5 Driver's License and satisfactory Driver's Abstract.
- Standard First Aid Certification with Level C by an Alberta trainer (can be obtained after hire).
- A satisfactory Police Information Check (PIC) with Vulnerable Sector search; Child Intervention Check.
- Valid Forklift Operator license.
- Vertical Mast Lift Training (can be obtained after hire).
- At least one year of related experience in building operations, including heat plant, HVAC and general repairs (i.e., electrical, plumbing) as well as year-round groundskeeping.
- At least six months experience in custodial duties.

- Understanding of building operation components (i.e., HVAC, DHW, Fire Protection system).
- Ability to use computers and related technology (Outlook, Word Processing, and managing EXCEL spreadsheets).
- Able to proficiently perform necessary maintenance tasks in all, or some, of the following areas: plumbing, electrical, drywall, painting, carpentry.
- Can safely and efficiently operate company vehicles and machinery (grass mowers, snow blower, snow brush, All Terrain Vehicle (Brutus) with various PTO attachments, floor scrubber, extractor, power washer and dryer).
- Ability to endure frequent walking, bending, lifting heavy materials (up to 50 lbs), and ability to stand for extended periods in performing groundskeeping duties (raking, grass cutting, snow shoveling).
- Comfortable climbing on and working off ladders (painting, dusting, changing light bulbs, cleaning eavestrough, pruning trees), doing cleaning tasks from an elevated platform (30+ feet above ground).
- Able to attend to the worksite outside of regular schedule, including very early hours (4:00 am) in all weather conditions (i.e. clearing snow during heavy snowfalls).

Please apply by sending a resume to: CSCalgary.HRResumes@salvationarmy.ca and please use the competition # **FATTL05042023 in your email subject line.**

This competition will remain open until the position is filled.

We thank all applicants and those selected for an interview will be contacted.

For more than 130 years, The Salvation Army has had the privilege of serving vulnerable people in communities across Canada. Last year, we helped over 1.7 million people. The Salvation Army not only provides the necessities of life such as food, clothing, and shelter, but our programs address needs such as addictions, language barriers, loneliness, unemployment, and family challenges. Our services continually adapt to meet emerging needs.

At work in more than 400 communities across the country, The Salvation Army has grown to become one of Canada's largest non-governmental providers of social services.

Mission and Core Values

The Salvation Army exists to share the love of Jesus Christ, meet human needs and be a transforming influence in the communities of our world.

Our values underpin all that we do:

Hope: We give hope through the power of the gospel of Jesus Christ.

Service: We reach out to support others without discrimination.

Dignity: We respect and value each other, recognizing everyone's worth.

Stewardship: We responsibly manage the resources entrusted to us.

The Salvation Army will accommodate candidates as required under applicable Human Rights Legislation. If you require a disability related accommodation during this process, please inform us of your requirements.



Imagine Canada believes that charities and non-profits have a responsibility to be innovative, transparent, accountable, ethical, and well-governed.