



Giving Hope Today

## **Employment Opportunity**

### **The Salvation Army Community Services (Calgary)**

#### **Custodian – West & East Campus**

**Position Type:** Regular Full Time – 40 hours per week

**Location:** Downtown, Calgary

#### **Position Summary**

This position provides required sanitation, cleaning, and custodial service to custodial standards at various Community Services (Calgary) sites ensuring the building and site environment is healthy and comfortable. Provides assistance with the maintenance of the building exterior and interior and the surrounding grounds.

#### **Hours/Schedule**

Regular Full Time 40 hours per week.

*Various rotating shifts, including evenings and weekends at both West and East Campus.*

#### **What you will be doing in your role**

- Cleans, sanitizes, sweeps, dusts, mops, washes, vacuums, polishes, and waxes floors.
- Cleans windows, mirrors, woodwork, furniture, equipment, and other surfaces.
- Cleans washroom facilities, offices, classrooms, shower rooms, and other rooms.
- Supplies toilet paper, paper towels, soap, and other hygiene items.
- Empties trash bins and dispose of trash in the garbage compactor or garbage bins.
- Cleans, sterilizes and/or disinfects areas and equipment before and after each use.
- Spot cleans carpets and performs general carpet cleaning, as required.
- Performs more extensive cleaning, carpet cleaning, stripping and waxing floors, and light maintenance; Lifts and moves furniture as requested.
- Organizes and maintains janitorial supplies in janitorial room(s) and on janitorial carts.
- Follows established procedures and documentation for inventory tracking.
- Informs supervisor of general repairs and maintenance items required.
- Works independently or cooperatively with team members to complete tasks on schedule and standards.
- Ensures external property is in a safe and clean condition, by removing snow, ice, and litter from side walks.
- Performs laundry service as required by program/department needs.
- Removes snow and ice from sidewalks and parking lots, cleaning sidewalks and removing litter.
- Complies with all prescribed sanitation and building disinfecting protocols.
- Maintains the grounds in a tidy condition by mowing lawn, raking, weeding, pruning shrubs, and watering trees.

#### **Required Education, Experience and Competencies**

- Some High School.
- Valid Class 5 Driver's licence and satisfactory Driver's Abstract.

- Personal vehicle, and insurance, available for work business purposes.
- Police Information Check with Vulnerable Sector Search
- Child Intervention Check if working in the vicinity of children.
- At least three months of prior related experience in life skills and general familiarity with cleaning and maintenance procedures.
- Must be physically able to stand and/or walk for long periods of time, being on their feet all day.
- Able to lift, push, and pull various items such as custodial equipment, furniture and other items.
- Able to climb, and work from, ladders at heights of up to 15 feet.
- Attention to detail, problem solving and analytical skills.
- Able to communicate and work well with people.

**Please apply by sending a resume to: [CSCalgary.HRResumes@salvationarmy.ca](mailto:CSCalgary.HRResumes@salvationarmy.ca) and please use the competition # **CWE231108** in your email subject line.**

*This competition will remain open until the position is filled.*

*We thank all applicants and those selected for an interview will be contacted.*

For more than 130 years, The Salvation Army has had the privilege of serving vulnerable people in communities across Canada. Last year, we helped over 1.7 million people. The Salvation Army not only provides the necessities of life such as food, clothing, and shelter, but our programs address needs such as addictions, language barriers, loneliness, unemployment, and family challenges. Our services continually adapt to meet emerging needs.

At work in more than 400 communities across the country, The Salvation Army has grown to become one of Canada's largest non-governmental providers of social services.

### **Mission and Core Values**

The Salvation Army exists to share the love of Jesus Christ, meet human needs and be a transforming influence in the communities of our world.

Our values underpin all that we do:

**Hope:** We give hope through the power of the gospel of Jesus Christ.

**Service:** We reach out to support others without discrimination.

**Dignity:** We respect and value each other, recognizing everyone's worth.

**Stewardship:** We responsibly manage the resources entrusted to us.

The Salvation Army will accommodate candidates as required under applicable Human Rights Legislation. If you require a disability related accommodation during this process, please inform us of your requirements.



Imagine Canada believes that charities and non-profits have a responsibility to be innovative, transparent, accountable, ethical, and well-governed.