



Giving Hope Today

Employment Opportunity

The Salvation Army Community Services (Calgary)

Resource Specialist

Position Type: Regular full-time

Location: Downtown, Calgary

Position Summary

This position provides client support, case management, and provides leadership for program initiatives, along with the required administrative and organizational requirements.

Hours/Schedule

Regular full-time – 40 hours per week

What you will be doing in your role

- Conduct client intake interviews and completes follow-up support with clients as determined.
- Develop relationships with clients to ensure individual needs are heard and addressed appropriately.
- Assist client to problem solve their own issues/concerns/crisis.
- Provide support and referrals while ensuring the client's dignity remains intact.
- Stay connected to other community agencies ensuring current knowledge is accurate for referrals and resources.
- Respond to community and client inquiries, provides suggestions/information on appropriate resources and referrals.
- Work with clients to set appropriate goals based on their own identified needs and timelines as appropriate.
- Works collaboratively with community agencies to meet client needs.
- May be required to assist with coordination of donations and supplies.
- May provide support for other position tasks; may evaluate programs and services for quality improvement.

Required Education, Experience and Competencies

- Completion of a two-year diploma in a related social service or mental health field (i.e., social work, addictions).
- Police Information Check (PIC) with Vulnerable Sector Search.
- May require a Child intervention Check.
- Current Emergency First Aid with Level A or C CPR from an Alberta approved provider.
- Incumbents with a Social Work diploma or degree must be registered with the Alberta College of Social Workers.
- At least one year of prior related experience in frontline casework with an emphasis on mental health, homelessness, addictions, or social services.
- Knowledgeable about and demonstrates understanding of barriers and struggles of low-income families and individuals.

- Knowledge of concurrent/co-occurring disorders including mental health diagnosis and addictions.
- Knowledge and understanding of the struggles of newcomers to Calgary.
- Effectively builds trusting relationships in order to work effectively and support clients.
- Able to maintain confidentiality and professional ethics.
- Attention to detail and process oriented.
- Respond appropriately to crisis situations.
- Able to effectively communicate appropriately with a range of service providers or agencies.
- Computer skills, including proficiency in Microsoft Word and Excel, familiarity with databases, as well as keyboarding skills.

Please apply by sending a cover letter and resume to: CSCalgary.HRResumes@salvationarmy.ca and please use the competition # **RSFS112823 in your email subject line.**

This competition will remain open until the position is filled.

We thank all applicants and those selected for an interview will be contacted.

For more than 130 years, The Salvation Army has had the privilege of serving vulnerable people in communities across Canada. Last year, we helped over 1.7 million people. The Salvation Army not only provides the necessities of life such as food, clothing, and shelter, but our programs address needs such as addictions, language barriers, loneliness, unemployment, and family challenges. Our services continually adapt to meet emerging needs.

At work in more than 400 communities across the country, The Salvation Army has grown to become one of Canada's largest non-governmental providers of social services.

Mission and Core Values

The Salvation Army exists to share the love of Jesus Christ, meet human needs and be a transforming influence in the communities of our world.

Our values underpin all that we do:

Hope: We give hope through the power of the gospel of Jesus Christ.

Service: We reach out to support others without discrimination.

Dignity: We respect and value each other, recognizing everyone's worth.

Stewardship: We responsibly manage the resources entrusted to us.

The Salvation Army will accommodate candidates as required under applicable Human Rights Legislation. If you require a disability related accommodation during this process, please inform us of your requirements.



Imagine Canada believes that charities and non-profits have a responsibility to be innovative, transparent, accountable, ethical, and well-governed.