



Employment Opportunity - Posting The Salvation Army Alberta & Northern Territories Division

Job Title:	Laundromat Attendant	Competition #:	HP042622
Ministry Unit Name:	Community Services (Calgary)	Status/Hours:	Part Time – 32 hours biweekly
Salary Range:	Min \$15 – Mid \$15.60	Date posted:	April 26, 2022
Work Address:	Centre of Hope 420 9 Ave SE, Calgary, AB	Posting Expires:	April 29, 2022
Applications Accepted By:			
E-mail: humanresources@salvationarmycalgary.org Please no phone calls.		Mail: Human Relations Centre of Hope 420 – 9 th Avenue S.E. Calgary, AB T2G-0R9	
MISSION AND VALUES:			
<p>The Salvation Army is an international Christian church. Its message is based on the Bible; its ministry is motivated by love for God and the needs of humanity.</p> <p>Mission Statement The Salvation Army exists to share the love of Jesus Christ, meet human needs and be a transforming influence in the communities of our world.</p> <p>Core Values The Salvation Army Canada and Bermuda has four core values: Hope: We give hope through the power of the gospel of Jesus Christ. Service: We reach out to support others without discrimination. Dignity: We respect and value each other, recognizing everyone's worth. Stewardship: We responsibly manage the resources entrusted to us.</p>			
JOB DESCRIPTION:			
POSITION PURPOSE SUMMARY: The Laundromat Support Worker oversees the day-to-day operation of the laundromat and assists residents and the public that use the laundromat.			
KEY RESPONSIBILITIES:			
<ul style="list-style-type: none">• Open and close the laundromat.			

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- Welcome and assist users with operation of washers and dryers.
- Monitor laundry loads, watching that no items containing tar or similar substances are put into machines.
- Maintain a safe, supportive, and clean environment for all laundromat users.
- Wipe down machines, inside and out, at the end of the shift.
- Notify supervisor if machines are not operating and/or need attention.
- Monitor supply inventory and notify supervisor when supplies need replenishing.
- Track laundromats use and enters data into the database.
- Respond appropriately to emergencies, including contacting West Desk.

QUALIFICATIONS AND EDUCATION REQUIREMENTS:

**NOTE: For some jobs, you may be required to provide validated educational documentation.*

Education/Certifications:

- Completion of High school diploma.

Experience:

- Up to one year of related experience with at least three (3) months experience working with homeless individuals

Required Skills/Knowledge:

- Understanding of, and ability to, work with people of diverse backgrounds and abilities that are vulnerable and find themselves homeless.
- Good customer service skills.
- Able to work independently.
- Good numeracy skills.
- Basic computer skills to enter information into a database.
- Awareness and support of The Salvation Army Community Services (Calgary) Mission and Values.

Successful candidates, prior to hiring, may be required to provide/complete:

- Background check consent
- A satisfactory Police Information Check (PIC) with Vulnerable Sector search
- Our online Armatus Abuse Training, and required Health and Safety training.

DAYS and HOURS of work: Regular Part Time 32 hours biweekly – Tuesdays and Thursdays.



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The Salvation Army will accommodate candidates as required under applicable human rights legislation. If you require a disability-related accommodation during this process, please inform us of your requirements.

We thank all applicants, however, only those candidates to be interviewed will be contacted.

Internal Applicants, please advise your managing supervisor of your intentions prior to submitting your application.

